



Soudley Village Hall

Lower Rd, Soudley, Cinderford GL14 2TZ

Terms and Conditions of Hire

1. All bookings are subject to an upfront non-refundable minimum deposit of £10.50.
2. Strictly no smoking or vaping inside any of the premises.
3. Maximum number of people at any one time not to exceed 100.
4. All catering waste must be taken away and disposed of by the hirer (NOT in the village hall bins).
5. All facilities and floors must be left in a clean and hygienic condition.
6. Persons using crockery and/or cutlery are responsible for loss and/or damage over and above the hire charges.
7. Please bring own tea towels for kitchen use.
8. All lights, hot water urn, and cooker must be switched off, and doors and windows securely locked on leaving the hall.
9. Key must be returned to key safe and combination code scrambled before departure.
10. Notification of cancellations must be made at least 6 weeks prior to arrival date.
11. Full balance of hire charges must be paid in full at least 7 days prior to arrival date.
12. Hirers are asked to respect the feelings of local residents, paying particular attention to noise and parking. No music or noise is permitted after midnight.
13. Hirers are asked to strictly keep to agreed arrival and departure times to avoid clashing with other hirers.
14. Dogs are not permitted on the playing field but allowed inside by prior agreement.
15. If alcoholic drinks are going to be supplied or sold during the period of hire, the relevant licence form must be completed and returned at least 2 days prior to the arrival date. If the form is not received and it becomes apparent that such supplies were made, then the hirer will be deemed in breach of the terms of this agreement and liable to reimburse the Trustees of the Village Hall for any costs or fines they incur as a direct result of this breach.
16. In the event of a problem during the hire period, then please use the contact details below and somebody will be in touch.

Contact Details:

Email: bookings@soudleyvillagehall.org.uk

Phone: 01594 844 000